



# Checklist



| REGULAR CLEANING SERVICE   |   |
|--|---|
| Ceiling fans & light fixtures (dusted)                           | ✓ |
| Counter tops cleaned   | ✓ |
| Furniture dusted and polish                                      | ✓ |
| Cobwebs removed  | ✓ |
| All sinks cleaned (scrubbed/disinfected)                         | ✓ |
| Blinds, shutters, window sills, & lock ledges (dusted)           | ✓ |
| Mirrors  | ✓ |
| Moldings & woodwork (dusted, reachable without moving furniture) | ✓ |
| Toilets (scrubbed/ disinfected)                                  | ✓ |
| Baseboards (dusted)  | ✓ |
| Tub/shower & tiles (scrubbed)                                    | ✓ |
| Lamps & lampshades (dusted)                                      | ✓ |
| All bathroom counters & fixtures (sanitized)                     | ✓ |
| Pictures & knick-knacks (dusted)                                 | ✓ |
| Waste baskets (emptied/relined)                                  | ✓ |
| Beds made, sheets changed if needed                              | ✓ |
| Kitchen cabinets fronts ( hand wiped)                            | ✓ |
| Outside of appliances cleaned (inside microwave)                 | ✓ |
| Stairs (vacuumed/or mopped)                                      | ✓ |
| Stove top & drip pans scrubbed                                   | ✓ |
| Floors (vacuumed &/or mopped)                                    | ✓ |

| DEEP CLEANING OR FIRST TIME CLEANING                          | Maintanance Cleaning Package |
|---|------------------------------|
| Ceiling fan blades dusted and clean                           | ✓                            |
| Counter tops & backsplashes (hand wiped)                      | ✓                            |
| Light fixtures (Cleaned in place/not removed)                 | ✓                            |
| All sinks (scrubbed/disinfected)                              | ✓                            |
| Stovetop, grates or drip pans scrubbed                        | ✓                            |
| Cobwebs removed   | ✓                            |
| Mirrors (cleaned)   | ✓                            |
| Blinds & shutters (wiped)                                     | ✓                            |
| Toilets (scrubbed/disinfected)                                | ✓                            |
| Moldings & woodwork, window sills, & lock ledges (hand wiped) | ✓                            |
| All bathroom counters (wiped/disinfected)                     | ✓                            |
| Baseboards ( wiped)   | ✓                            |

| DEEP CLEANING OR FIRST TIME CLEANING   | Maintenance Cleaning Package |
|--|------------------------------|
| Tub/shower & tiles (double scrubbed for build up/ extra time for hard removal) | ✓                            |
| Furniture (lightly polished)   | ✓                            |
| Outside of appliances cleaned / inside microwave                               | ✓                            |
| Stairs (vacuumed or mopped)  | ✓                            |
| Floors (vacuumed &/or mopped)  | ✓                            |
| All Cabinet fronts (hand wiped)  | ✓                            |
| All Doors and door frames (hand wiped)   | ✓                            |
| Light switch plates (hand wiped)   | ✓                            |

| ADD ONS                                     |   |
|---|---|
| Inside Refrigerator (\$50)                  | ✓ |
| Oven cleaning (\$50)                        | ✓ |
| Porch (\$ 30 median size \$ 50 large porch) | ✓ |